

Grindale Parish Council

Email: clerkgrindalepc@outlook.com

Website: www.grindaleparishcouncil.eastriding.gov.uk

2th July 2026

Dear Sir/Madam

YOU ARE HEREBY SUMMONED to attend the Ordinary meeting of the Parish Council of Grindale to be held at St Nicholas Church, Grindale on **Monday 6th July 2026** at 7.30 p.m.

Yours faithfully

Richard Westgarth

Parish Clerk

1. **Notice of meeting – to confirm that public notice of the meeting has been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972.**
2. **APOLOGIES FOR ABSENCE** - To receive apologies for inability to attend
3. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION** - To declare any disclosable pecuniary interests and any other interests which members may have in the following agenda items and consider any dispensation requests.
4. **PUBLIC QUESTION TIME** -To receive & hear any person who wishes to address the council. The chairman will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the chairman's discretion.).
5. **EXTERNAL REPORTS** – to receive reports on behalf of external bodies if present
6. **MINUTES** – To approve and sign the minutes as an accurate record of the Annual and Ordinary Parish Council meetings held on 11th May 2026.
7. **CLERKS REPORT – To hear updates**
8. **PLANNING APPLICATIONS** - To consider all planning applications received since the previous meeting, ratify any comments submitted and update on existing applications.
9. **POLICIES & OTHER DOCUMENTS - to discuss & decide on the appropriate action on the following: -**
 - a) Health & Safety
 - b) Financial Regulations
 - c) ICT Policy
 - d) Data Protection Policy
 - e) Website Accessibility Statement
 - f) Councillor Code of Conduct
 - g) Vexatious Complaints & Requests Policy
 - h) Complaints Policy
10. **FINANCE – to discuss & decide on the appropriate action in relation to the following: -**
 - a) To receive information and to sign: Schedule of Payments for July and Bank Reconciliation for period ending 31 May 2026.
 - b) Confirmation of Receipt of AGAR 25/26 – PKF Littlejohn
 - c) Confirmation of Exempt Status 25/26 – PKF Littlejohn
 - d) Confirmation of submission of VAT refund request
 - e) Bank mandate changes including online banking

NOTE: filming, photographing or audio recording of proceedings is allowed – council asks that, as a matter of politeness, people tell the Clerk of their intention to record. In the interests of encouraging public participation, it is requested that anyone filming does not include members of the public “in shot”.

11. **EXCLUSION OF PRESS AND PUBLIC RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted.
12. **BUSINESS CONTINUITY AND APPOINTMENT OF NEW PARISH CLERK AND RESPONSIBLE FINANCE OFFICER** (including contract of employment and salary point range) - to discuss & decide on the appropriate action.
13. **ITEMS FOR DISCUSSION AT THE NEXT MEETING** – to agree any additional items for the next meeting not already identified
14. **LOCATION AND DATES FOR FUTURE MEETINGS** - to be agreed.

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